



**WALKERTOWN PLANNING BOARD MEETING
WALKERTOWN LIBRARY AUDITORIUM**

JUNE 3, 2008 3:00 P.M.

MINUTES

The meeting was called to order by Peggy Leight at 3:00 p.m. In attendance at the meeting were Peggy Leight, Kevin Briggs, Don Whicker, Robert Butler, and Al Slater. (Lynn was absent).

By motion of Al Slater, seconded by Robert Butler, the agenda was unanimously approved as presented.

By motion of Robert Butler, seconded by Don Whicker, the minutes for February 5th and February 14th were unanimously approved.

NOTE: MEETINGS FOR MARACH, 2008, AND APRIL, 2008, AND MAY, 2008, WERE CANCELED DUE TO NO BUSINESS SO THERE WERE NO MINUTES.

PUBLIC SESSION - Please limit your talk to 3 minutes.

Public Session was opened and closed at approximately 3:02 p.m. with no speakers.

BUSINESS AT HAND

1. POTPOURRI DISCUSSION – PLANNING BOARD INFORMATION

Because there was no formal business to be discussed, the Board decided to talk about various issues.

Terms for the Planning Board members were discussed.

Members whose term ends December 31, 2008 are:

1. Don Whicker
2. Kevin Briggs (Alternate)
3. Larry Marshall (Alternate)
4. Brenda Mabe (Alternate)

Members whose term ends December 31, 2009 are:

1. Harvey Neal
2. Al Slater

Members whose term ends December 31, 2010 are:

1. Peggy Leight
2. Robert Butler

The Board discussed amending Ordinance #02-004 (Title: To Establish the Town of Walkertown Planning Board) by adding the following changes:

AS ORIGINALLY APPROVED:

A. Organization, Rules, Meetings, and Records

Within thirty days after appointment the Planning Board shall meet and elect a chair and create and fill such offices as it may determine. The term of the chair and other officers shall be one year, with eligibility for reelection. The Board shall adopt rules of attendance of its members and for transaction of its business and shall keep record of its members' attendance and of its resolutions, discussions, findings, and recommendations, which shall be public records. The Board shall hold at least one meeting monthly, and all of its meetings shall be open to the public. There shall be a quorum of three (3) members for the purpose of taking any official action.

AS TO BE AMENDED:

B. Organization, Rules, Meetings, and Records

Within thirty days after appointment the Planning Board shall meet and elect a chair and create and fill such offices as it may determine. The term of the chair and other officers shall be one year, with eligibility for reelection. The Board shall adopt rules of attendance of its members and for transaction of its business and shall keep record of its members' attendance and of its resolutions, discussions, findings, and recommendations, which shall be public records. The Board shall schedule at least one meeting monthly, and all of its meetings shall be open to the public. There shall be a quorum of three (3) members for the purpose of taking any official action. Subsequent Boards shall meet and elect a Chair and Vice-Chair at the first meeting after the appointment of new members during regular rotation.

Cancellation of Meetings
Whenever there is no business for a meeting of the Board, the Chair may cancel a regular meeting by giving notice to all members not less than 48-hours prior to the time scheduled for the meeting.

AS ORIGINALLY APPROVED:

SECTION 9. Appointment of the Initial Board (Procedures)

Notwithstanding the foregoing, the following special provisions shall apply only to the appointment of the initial Walkertown Planning Board:

1. Members
The Town Council shall select the five (5) members of the board from a pool of Walkertown citizens who have filed a formal application for a position as a Walkertown Planning Board member.

2. Terms of Office

Reference Section 4. Town Planning Board, paragraph A. Membership and Vacancies, the five initial members will serve for approximately one, two, or three years as appointed. The one-year term shall expire December 31, 2004, the two-year terms shall expire December 31, 2005, and the three-year terms shall expire December 31, 2006. This will allow the Walkertown Board of Planning to serve a full year after the Forsyth County Commissioners relinquish their jurisdiction for planning and zoning of development within the corporate limits of the Town of Walkertown.

AS TO BE AMENDED:

SECTION 9. Appointment of the Initial Board (Procedures)

Notwithstanding the foregoing, the following special provisions shall apply only to the appointment of the initial Walkertown Planning Board:

1. Members

The Town Council shall select the five (5) members **and up to three (3) alternates** of the board from a pool of Walkertown citizens who have filed a formal application for a position as a Walkertown Planning Board member.

2. Terms of Office

Reference Section 4. Town Planning Board, paragraph A. Membership and Vacancies, the five initial members will serve for approximately one, two, or three years as appointed. The one-year term shall expire December 31, 2004, the two-year terms shall expire December 31, 2005, and the three-year terms shall expire December 31, 2006. This will allow the Walkertown Board of Planning to serve a full year after the Forsyth County Commissioners relinquish their jurisdiction for planning and zoning of development within the corporate limits of the Town of Walkertown. **All future terms of office for Planning Board members and alternates shall be from December 31st to December 31st.**

ADD SUB-SECTION 4 AS FOLLOWS:

4. **Meeting Attendance**

Attendance. A member who will be unable to attend a regular meeting of the Board must contact the Chairman and Town Clerk at least twenty-four (24) hours before the scheduled meeting and indicate the general reason for being absent. Earlier notification is encouraged. The Chair of the Board and the Town Clerk will be notified of the absence and reason at the meeting.

5. Duties of Office

The Chair shall preside at all meetings of this Board. In the absence of the Chair, the Vice-Chair shall preside; in the absence of both, the senior member present shall preside. Seniority shall be determined by time of service as a member of this Board.

The presiding member has the right to vote on all matters before the Board.

PUBLIC SESSION (IF NEEDED)

Public Session was opened and closed with no speakers.

Town sidewalks were discussed and a final list of streets to have sidewalks installed was to be requested from Lynn.

ANNOUNCEMENTS:

2008 MEETING SCHEDULE

LIBRARY @ 3:00 P.M.

JULY	July 8 th	*Due to Independence Day
AUGUST	August 5 th	
SEPTEMBER	September 9 TH	*Due to Labor Day
OCTOBER	October 7 th	
NOVEMBER	November 11 th	*Due to Election Day
DECEMBER	December 2 nd	

ADJOURNMENT

Respectfully submitted,

Lynn McKinnie
Planning Board Secretary