



Town of Walkertown, North Carolina
FRIDAY 7:00 P.M. AUGUST 3, 2007
WALKERTOWN TOWN HALL
WORKSHOP MEETING
DISCUSSION ITEMS
MINUTES

Mayor Doc Davis called the meeting to order at 7:00 p.m. In addition to the mayor, also present were Sarah Welch, Brenda Mabe, Ralph Landreth, Wayne Hester, and Lynn.

Discussion of the 2007 TRANSPORTATION NEEDS LIST OF PROPOSED PROJECTS started the meeting. Quite a few suggestions were tossed around before the council finally settled on five (5) specific needs for the Town of Walkertown to request on the Transportation Improvement Program.

1. Old Hollow Road (NC-66) - From 158 to Harley Drive – Widen to four lanes;
2. Sullivantown Road – Widen and pave;
3. Main Street (Hi-way 311) – From New Street to Pine Hall Road - Widen to three lanes;
4. Darrow Road @ Hi-Way 158 (NC-66) – Intersection improvement to include a right turn lane and a left/straight lane;
5. Old Hollow Road (NC-66) @ Hi-Way 311 – Intersection improvement – to include left turn lane from 311 on to NC-66.

Lynn was asked to submit the list in writing to the NC-Department of Transportation first thing Monday morning (August 6, 2007).

Next on the agenda to be discussed, REMAINING STREETS THAT NEED TO BE PAVED OR FIXED – the council talked about several roads and alleyways that have been either requested for paving or should be paved. The only road the council felt was available for paving was MELVIN LANE. The council said that this road should be thoroughly checked out to ensure that all residents on Melvin have been actually annexed into town. Melvin Lane should be added to the town's Powell Bill map and then paved – possibly as early as next year. Lynn said she would check Melvin Lane out with the NC-DOT and find out whose responsibility it is to get the road paved.

Also, Lynn advised the council that she had asked the Powell Bill Program Manager if Chris Drive and Jackie Lane could be paved using Powell Bill funds. The answer from Stephanie Benson, of that department, was that we could use Powell Bill funds for those two roads.

The council then discussed OLD FIRE STATION ISSUES

*Deadline for tenant to move out

(Give Walter Bowden until Dec. 31, 2007 to move out)

*Rent for rest of 2007

(Because we have taken over a portion of the building, we will reduce Walter Bowden's portion of the rent to the amount of \$800/mth)

*Discuss our portion of costs: rent, electricity, water

(Since we did cut the tenant's rent down to \$800 per month, the council felt that we should not pay anything on the electricity, water, and/or other utilities)

*Check out furnace / heat pump / wiring

(This will be done some time this fall.)

*Alterations to building

(Jim Gauldin to start painting the Fire Station building on Monday, 08-06-07)

*Upkeep and maintenance of building

(Ongoing discussions on this.)

*Sheriff portion of fire station and issues concerning

(Doc is handling this – He will meet with Sheriff Schatzman at 4:30p on 08-07-07. Sheriff's Dept. will pay 100% of their portion of the utilities at the station when they move in. They will also be required to pay for the renovation of the sheriff portion of the building.)

Brenda Mabe led the discussion on TOWN HALL REPAIRS by handing out her suggestions for repair sheet. These repairs included:

- New carpet in back offices.
- New steps in court yard and outside.
- Paint outside.
- Update entrance.
- Outside wall cabinet for town announcements.
- Gutters.
- Repair room after sheriffs leave.

Then for other properties:

FIRE STATION

- Upper bay for town hall meetings and use for other meetings.
- Add bathroom for men and women.
- Run sewer line.

For the GRIFFITH (BOOE') HOUSE UPFITTING Brenda said:

- Needs bushes trimmed – some removed – and the yard raked.

The discussions included having Jim Gauldin inspect the outside perimeter of the town hall building to determine if painting should be done sooner or later. Steps in the courtyard could be done later.

Lynn was told to have Barry start on the Griffith (Booe) house this coming Monday (August 6th) and to not stop working on that project until it was cleaned up and fixed up. From then on, Barry is to maintain the property and keep it in shape. The maintenance of the property would include cutting the grass, raking leaves, cutting and trimming bushes and trees, cleaning gutters, weed eating and edging the property walks and boundaries. This property should be brought up to a very well-kept position and kept that way.

Discussion of our 9-11 ANNIVERSARY CELEBRATION was a spirited topic. Each member was enthusiastic about this fete and plenty of suggestions were made available. Among the ideas offered – and not all will be acted on while some that were not mentioned will be acted on – were:

- EMS Honor Guard will be there (Wes will email Lynn the name of the contact person.)
- Rick Plunkett and his staff will be invited.
- Dale Folwell has been invited but Wes has not heard back from him as yet.
- All the former Fire Department chiefs should be invited:
 1. Clyde Webster
 2. Roy Southern
 3. Charles Pierce
 4. Roger Waggoner
 5. Dennis Whicker
 6. Beverly Davis (due to her husband being chief)
This invite should include their families.)
- Lynn is to ask Kim Owens about taking “candid” pictures at the celebration.
- Lynn could ask Debbie Wzcoksi where she got the bagpiper for her dad’s funeral. (Check on the price.)
- Volunteers to serve would include the council members and mayor.
- Lynn should purchase paper tablecloths and clear plastic plates, clear plastic forks and spoons.
- Sharon Lane has agreed to cater the hors d’oeuvres which could include among other appetizers:
 1. Swedish meatballs
 2. Chicken tenders
 3. Dips
 4. Punch?
 5. Vegetable trays
 6. Cheese trays
 7. Meat trays
 8. Soft drinks
- Lynn was assigned a budget of \$3,500 for this event – with \$3,000 allocated to food and \$500 for other.

The TOWN MANAGER SEARCH was discussed with the council leaning heavily towards

1. Not hiring anyone who has worked at Walkertown previously.
2. Looking into hiring someone who would be interested in working part-time.

The council members were asked to think about the position and see if they could come up with names of people who would be interested in working part-time and who had some type of experience in planning and/or securing grants.

The TOWN CLERK SEARCH was put on the agenda to discuss hiring someone to come in and learn Lynn's job. It was felt that there should be another person who would know how to do the clerk job should Lynn quit or become incapacitated.

For both positions, nothing was said about advertising.

OTHER TOPICS of discussion:

1. Lynn was asked to call and ask the developer on Rocky Branch Road what the status of the situation is; what size houses would be built; what price range, and any other information that would be available.
2. Rob Coffman of the Board of Elections had called Lynn earlier this week asking if the council would okay closing the Oak Hills voting precinct due to lack of voters – which the council agreed to without hesitancy.
3. Mayor Davis asked Lynn to pull the agreement with the Pinecrest Apartments to see if it addressed the "Management on Site" issue.

Submitted by:

Lynn McKinnie
Town Clerk